

DON'T FALL

FOR FAKE STUDENT JOB SCAMS

Jobs that sound too good to be true should raise a red flag for any college student! Fake job postings abound in unsolicited emails sent to your CWRU or personal account and in online job listing sites.

Fake jobs can be attempts to steal personal information about you or steal money or bank account information from you. You could also get entangled in criminal activity - please be cautious. Always carefully research the legitimacy of employers before applying to any position. Finally, **NEVER** provide any personal information, especially Social Security numbers or financial information, to a potential employer.

SCAM DETAILS:

COMMON JOB POSITIONS THAT RESULT IN SCAMS:

- Personal/administrative assistants working from home
- Mystery shoppers
- Envelope stuffing from home
- Repackaging or shipping from home
- Issuing checks/check processing from home
- Model/talent agencies
- Pyramid sales schemes
- Any position that requires paid certifications, training materials or equipment - reimbursement promised

BEWARE OF EMAIL OR JOB POSTINGS THAT:

- Do not indicate the company name
- Come from an e-mail address that doesn't match the company name
- Do not give the employer contact information
- Offer to pay a large amount for almost no work
- Offer you a job without ever interacting with you
- Ask to use your personal email rather than your school email address
- Ask you to pay an application fee
- Ask you to print checks at home and then deposit them into your bank account
- Ask you to purchase pre-paid store cards or gift cards
- Want you to transfer money from one account to another
- Offer to send you a check before you do any work
- Ask you to give your credit card or bank account numbers
- Ask for copies of personal documents
- Say you must send payment by wire service or courier
- Offer you a large payment for allowing the use of your bank account—often for depositing checks or transferring money
- Send you an unexpectedly large check

OVER-PAYMENT SCAMS DETAILS:

- Positions posted for a bookkeeper, personal assistant or administrative assistant
- Employer asks you to assist in processing checks
- Employer asks you to do mailing from home or perform mystery/secret shoppers activities
- Employer sends a check to you and then asks you to be responsible for taking your salary out of the check and wiring the remainder of the money back to the company; These checks are fraudulent and can leave you out thousands of dollars and facing criminal charges
- No legitimate employer will send payment in advance and ask the employee to send a portion of it back



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